

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Regular Meeting
January 15, 2013

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 15, 2013, at 6:32 p.m. at the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President of Board, with a moment of silent prayer or a moment of personal reflection. Mike Martello led the Board of Education in the Pledge of Allegiance to the Flag. Videoconferencing (Skype) at the Glidden House Inn Lobby on the Case Western Reserve Campus, 1901 Ford Dr, Cleveland, OH 44106 and the High School Board Room, 410 W. Sullivan Street, Olean, NY 14760. Videoconferencing signs were posted at each location. Laurie Branch participated via videoconferencing for personal reasons.

PRESENT: Ira Katzenstein, President
Michael Martello, Vice President
John Bartimole
Laurie Branch (via Skype)
Gordon E. Cross
Dan Harris
Paul Knieser

ABSENT: James Padlo

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Jerry Trietley, Olean Intermediate Middle School Principal (Gr. 6 & 7)
Jen Mahar, District Coordinator of State and Federal Aid Programs
Lynn Corder, Director of Personnel
Jeff Andreano, Olean High School Assistant Principal
Cso Woodworth, Technology Administrator
Marcie Richmond, Director of Special Education
Pam Neary, Teacher
Vicki Zaleski-Irizarry, District Clerk

OTHERS: Kelsey Boudin, Olean Times Herald
Dennis Pezzimenti
Stephen Sorensen
Ashley Sorensen
Dan Wells, YNN
Austin Gilliland

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Moved by J. Bartimole, seconded by D. Harris, to approve the proposed Meeting Agenda with the following amendments.

Agenda
Approval

Ayes 7

Nays 0

Motion Carried

Public Comments:

None

Public Comment

Communication. Commendations:

- a. Congratulations to the following students named December's Harold Dutton Student of the Month Award Recipients: Samuel Trass nominated by Mrs. Stavish; Danielle Kuhn nominated by Mrs. Stavish; Alison Tennant nominated by Mrs. Ventura; Bryce Walterich nominated by Mrs. Ventura; and Grace Menter and Jessie Carlson nominated by Mrs. Samuelson
- b. Congratulations to Paul Knieser – NYSSBA Recognition

Communications

Discussion Items:

- a. Policy #1240 – Resignation and Dismissal – discussed options of filling the vacancy
- b. Board Self Evaluation Assessment
- c. Superintendent Evaluation
- d. Board Code of Conduct Updates from Dan Harris and Ira Katzenstein

Discussion Items

Moved by P. Knieser, seconded by John Bartimole, due to the recent resignation of board member Amy Giachetti, the Board of Education approves the appointment of Eric Garvin, to fill the vacancy through June 30, 2013, per Policy #1240.

Eric Garvin
Appointed to Fill
Board of
Education
Vacancy

Ayes 7

Nays 0

Motion Carried

Committee Reports:

- a. Technology Committee Meeting – January 10th – given by Cso Woodworth
- b. Buildings and Grounds Committee Meeting – January 15th – given by Paul Knieser

Committee
Reports

Superintendent's Report:

- a. Admin Co meeting with the Olean Police Department meeting regarding school safety
- b. January 21, 2013 Rally to Senator Young and Assemblyman Giglio's office – fiscal boost to school districts

Superintendent's
Report

Moved by J. Bartimole, seconded by P. Knieser, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Regular Meeting held on December 4, 2012 and December 18, 2012.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Reports dated December 31, 2012, be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for December 2012 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the December 2012 Intra-fund Transfer listing in the amount of \$24,048.36 be accepted/approved and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2012 be accepted and placed on file.

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- f. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Olean Intermediate/Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period covering October 1, 2012 through December 31, 2012 be accepted and placed on file.
- g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendation reviewed on January 15th be approved:

908000865	908001083	908001136	908000851
908001188	908001019	908001186	900457780
908000826	908001012		

- h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendation reviewed on January 15th be approved:

900441977	908000733	900455167	082520007
908000839	900457525	908001199	900403766
900453107	900447536	900446854	900442502
900433208	900447251	900417752	082470022
900417738	900455890	900427906	900417358
908000774	900441960	900447294	900355491
900347729	900416718	900427169	900453168
900401253	900338852	900206469	900366920
900376457	900423599	900457844	900432123
900448966	908000786	908001196	900457899
900106338	082830000	082180001	900427161
900314151	900445042	900455881	908000862
900202204	900386647	101790001	092790000
900457342			

- i. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 7

Nays 0

Motion Carried

Moved by P. Knieser, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the SpyGlass Snapshot Audit Agreement to analyze the district primary telecommunications services which has no initial costs.

SpyGlass
Snapshot Audit
Agreement
Approved

2011-2012 Fee

N/A

2012-2013 Fee

50% of any "Cost Recovery"
12 times any "Service Elimination Savings"
12 times any "Cost Reduction Savings"

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by G. Cross, to adopt the following resolution:

WHEREAS, the Board of Education ("Board") of the Olean City School District ("District") previously determined and declared that the Ivers J. Norton Elementary School (the "School Building") is no longer of educational use to the District, and authorized the acceptance of sealed bids from prospective purchasers for the sale of the School Building; and

Ivers J. Norton
Elementary
Schools Declared
No Longer of
Educational Use

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WHEREAS, the Board determined that bids would be received for the sale of the School Building, and that the minimum acceptable sales price would be \$140,000 for the School Building; and

Minimum
Acceptable Sale
Price
Determined

WHEREAS, a bid was received for the proposed sale of the Ivers J. Norton Elementary School in the amount of \$205,001;

Bid Received for
Proposed Sale

NOW, THEREFORE, BE IT RESOLVED, THAT:

Upon the recommendation of the Superintendent of Schools, the Board hereby awards the Contract of Sale for the School Building to Community Bank, N.A. in the amount of \$205,001.00, subject to the contingencies set forth in the bidding documents, including approval of the sale by the qualified voters of the District, compliance by the District with the New York State Environmental Quality Review Act and approval or clearance of the sale by the New York State Historic Preservation Office or other similar state or federal agency or office if required.

Bid Awarded to
Community
Bank, N.A. for
the Sale of Ivers
J. Norton
Elementary
School

Ayes 7 Nays 0 Motion Carried

Moved by D. Harris, seconded by P. Knieser, to authorize the Olean City School District to act as the lead sponsor for a City of Olean Planning Board use variance for the Ivers J. Norton property.

Olean City
School District to
Act as Lead
Sponsor for Use
Variance

Ayes 7 Nays 0 Motion Carried

Moved by P. Knieser, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the revised Memorandum of Agreement between the Olean City School District and the Olean Teachers' Association (OTA) regarding the Annual Professional Performance Review (APPR).

Olean Teacher's
Association
Revised APPR
Memorandum
Approved

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by G. Cross, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to create two (2) part-time Teacher Aide positions for the 2012-2013 school year.

Two (2) Part-
Time Teacher
Aide Positions
Created

Ayes 7 Nays 0 Motion Carried

Moved by P. Knieser, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Olean High School Music Department's Over Night Field Trip to New York City from April 26, 2013 through April 27, 2013. Approval is granted with the understanding that all school rules and regulations will be followed and that there will not be any cost to the school district other than for substitute teachers, if needed. The Superintendent of Schools is authorized to make the final decision, based upon her judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

High School
Music
Department's
Over Night Field
Trip to New York
City Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by D. Harris, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Olean High School's DECA Club's Over Night Field Trip to Rochester, NY from March 6, 2013 through March 8, 2013. Approval is granted with the understanding that all school rules and regulations will be followed and that there will be an approximate \$2,500 cost to the school district other than for a substitute teacher, if needed. The Superintendent of Schools is authorized to make the final decision, based upon her judgment of safety concerns at the time of the scheduled field trip, whether the field trip will

High School
DECA Club's
Over Night Field
Trip to
Rochester
Approved

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occur.

Ayes 7

Nays 0

Motion Carried

Moved by P. Knieser, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the amended Business Administrator's employment contract retroactive to January 11, 2013.

Business
Administrator's
Amended
Employment
Contract
Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Ruth Sutter as a volunteer for the 2012-2013 school year.

Volunteer for
2012-2013
School Year
Approved

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, upon the recommendation of Campus Construction Management Group Inc., Hunt Architects, Engineers & Land Surveyors and Colleen Taggerty, Superintendent of Schools, to authorize Campus Construction Management Group, Inc. to issue on behalf of the Olean City School District, the High School Dust Collector System and the Olean Intermediate Middle School Boiler contract to the lowest responsible bidder and authorize the president of the Board of Education to sign the contract:

HS Dust
Collector and
OIMS Boiler
Contract
Awarded to J.W.
Danfort, Inc.

High School Dust Collector System and the Olean Intermediate Middle School Boiler to J.W. Danfort, Inc. the base bid value of \$553,900 and alternate #1 of \$77,800.

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by G. Cross, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to grant an unpaid Leave of Absence to Sarah Zalwsky, Food Service Helper from January 3, 2013, through February 22, 2013.

Sarah Zalwsky
Granted an
Unpaid Leave of
Absence

Ayes 7

Nays 0

Motion Carried

Moved by P. Knieser, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Lisa McHone as a part-time non-conditional probationary Teacher Aide, 5.75 hours per day, effective January 2, 2013, at an hourly rate of \$10.47.

Lisa McHone
Appointed Part-
Time Teacher
Aide

Ayes 7

Nays 0

Motion Carried

Moved by P. Knieser, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Stephen Sorensen be granted a non-conditional three-year probationary appointment in the English tenure area effective January 22, 2013. The probationary service shall end on January 22, 2016. The appointee is certified in the English certification tenure area.

Stephen
Sorensen
Appointed in the
English Tenure
Area

BE IT FURTHER RESOLVED that Stephen Sorensen during the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2, with a Master's Degree and 45 graduate hours, or as outlined in any modified, amended or successor agreement (\$41,535 - pro-rated).

Ayes 7

Nays 0

Motion Carried

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Informational Item:

- a. BOCES Budget Adjustment
- b. Board and Committee Meetings – February
 - Tuesday, February 5, noon – Operations Committee
 - Tuesday, February 5, 6:30 pm – Board Meeting
 - Wednesday, February 6, 3:30 pm – Safety Committee
 - Thursday, February 7, 3:45 pm – Technology Committee
 - Monday, February (TBD), noon – Audit Committee
 - Tuesday, February 19, noon – Buildings and Grounds Committee
 - Tuesday, February 19, 6:30 pm – Board Meeting
 - Thursday, February 21, noon – Finance Committee

Informational
Item

Moved by J. Bartimole, seconded by P. Knieser, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:05 p.m. for the purpose of discussing the following: OTA negotiation and the employment history of two particular individuals. Kathy Elser and Lynn Corder invited to attend Executive Session. Vicki exited at 7:05 p.m.

Executive
Session

Ayes 8

Nays 0

Motion Carried

Respectfully submitted,

Victoria Zaleski-Irizarry
District Clerk
Dated: January 16, 2013

Moved by J. Bartimole, seconded by D. Harris, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:37 p.m.

Regular Meeting

Ayes 7

Nays 0

Motion Carried

Moved by D. Harris, seconded by P. Knieser, to adjourn the meeting at 7:38 p.m.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Colleen Taggerty
Pro Tem Clerk
Dated: January 16, 2013

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Sub List

1/15/13 BOARD MEETING			
POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUB TEACHER AIDE	FARR, ASHLEY		NO
SUB TEACHER AIDE	SNIDER, HEATHER		YES
SUB FOOD SERVICE	WOODWORTH, SHARON		NO
SUB FOOD SERVICE	WANKEL, CAROLYN		NO
SUB FOOD SERVICE	FARR, ASHLEY		NO
SUB FOOD SERVICE	MUSCHaweck, JOSEPH		NO
SUB CLEANER	FARR, ASHLEY		NO
SUB CLEANER	WANKEL, CAROLYN		NO
SUB CLEANER	MUSCHaweck, JOSEPH		NO